

CALVARY

BAPTIST ACADEMY



Enrollment Packet

2017-2018

Registration will begin
Monday, March 20, 2017



9333 Linwood Avenue Shreveport, LA 71106

318.687.4923

CalvaryAcademyShreveport.org

*Calvary Baptist Academy is an equal opportunity educational agency employer
and does not discriminate or deny services based on race, color, national origin, sex, handicap, and/or age.*

CALVARY BAPTIST ACADEMY

General Enrollment Information 2017-2018

In an effort to inform you about registration and other important matters, please read and comply with the following instructions:

- All students are registered conditionally, pending satisfactory completion of all requirements.
- It is a **state law** that we **must** have a copy of each **student's birth certificate, health record, social security card, and school records form from previous school(s)** at the time of registration. (If this is already in our files, it will not be necessary to submit it again)
- Be sure to read all documents. Both father and mother are required to sign the forms before coming in to register. **There are two places to sign:**
 - **Statement of Cooperation**
 - **Financial Contract**
- High school students that have a valid driver's license must register their vehicle through the Superintendent's Office and will be assigned a parking area.
- Kindergarten students must be five years of age on or before September 30.
- Grade level entrance tests will be given to all new students to help ensure proper grade level.
- Registration and Book fees are due at the time the student is registered. Classroom fees are due by **July 1**.
(Registration and Classroom fees are non-refundable)
- Students will be registered in the order that registration fees are paid. When a class becomes full, a waiting list will be started for the next class. It is important to register early.

CALVARY BAPTIST ACADEMY

Fees & Tuition Schedule 2017-2018

REGISTRATION & BOOK FEES

**Due at time of registration*

\$200 discount if registered by April 14

\$100 discount if registered by May 31

Kindergarten: \$435

1st – 6th Grade: \$510

7th & 8th Grade: \$545

9th – 12th Grade: \$570

CLASSROOM & ADDITIONAL FEES

**Due by July 1, 2017*

CLASSROOM FEES

Kindergarten – 6th Grade: \$295

7th & 8th Grade: \$260

9th – 12th Grade: \$280

ON-CAMPUS SECURITY OFFICER FEE: \$100/family

SENIOR GRADUATION FEE: \$100/student

STUDENT YEARLY TUITION

| GRADE | TUITION | | # OF STUDENTS | TOTAL |
|-------------------------------|---------|---|---------------|----------|
| Kindergarten – 3rd Grade | \$5,050 | X | _____ | \$ _____ |
| 4th – 6th Grade | \$5,250 | X | _____ | \$ _____ |
| 7th & 8th Grade | \$5,750 | X | _____ | \$ _____ |
| 9th – 12th Grade | \$6,250 | X | _____ | \$ _____ |
| TOTAL ANNUAL FAMILY TUITION = | | | | \$ _____ |

Multiple Student Discount (10% OFF for 2 students; 15% OFF for 3 or more students) \$ _____

Calvary Baptist Church Member Discount (\$150 OFF per family) \$ _____

Annual Payment Discount (\$500 discount per family if tuition paid in full by August 1) \$ _____

Semester Payment Discount (\$150 discount per family if paid by August 1 & January 1) \$ _____

TOTAL DISCOUNTS \$ _____

TOTAL ANNUAL FAMILY TUITION WITH DISCOUNTS \$ _____

Tuition is due on the first of the month. Monthly payments (10 payments August 1 – May 1) can be made by AUTOMATIC BANK DRAFT or CREDIT CARD CHARGE. A credit card processing fee of \$10/month will be collected from credit card users. Insufficient bank drafts will be resubmitted with a \$25 insufficient fee added. Delinquent accounts will be charged a \$50/month finance fee.

CALVARY BAPTIST ACADEMY

Application for Enrollment 2017-2018

Date of Application ____/____/____

Grade to Enter: _____

Student's Name _____
Last First Middle Name Used

Date of Birth ____/____/____ Place of Birth (*city, state*) _____ Sex ____ Race ____

Address _____ SSN _____

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Is the student living with both parents? ____ Yes ____ No If not, with whom? _____

Note: If you have any special arrangement concerning custody, finance, reporting of grades or any other pertinent information that the school needs, please list this on a separate sheet and attach it to this application. If the student lives with someone other than parents, please supply name, address, employer, and phone numbers of the person responsible for the student.

Father's Name _____ Cell Phone _____

Email _____ Employer _____ Work Phone _____

Mother's Name _____ Cell Phone _____

Email _____ Employer _____ Work Phone _____

Step-Parent's Name _____ Cell Phone _____

Email _____ Employer _____ Work Phone _____

LOCAL EMERGENCY CONTACT (other than parent) _____ **Phone** _____

Last School Attended (*if not local, provide address*) _____

Number of children in family _____ Children's names and ages _____

Does the student have any mental or physical handicaps? _____

Has the student ever failed a grade? ____ Yes ____ No If so, why? _____

Family Physician _____ Phone _____

Who recommended CBA to you? _____

Church attending now _____ Member? _____ Attend regularly? _____

CALVARY BAPTIST ACADEMY

Statement of Cooperation 2017-2018

In signing this form, we the undersigned, realize and agree to the following stipulations:

- I give Calvary Baptist Academy permission for my child to take part in all school activities including bus trips, sports activities, and school-sponsored trips away from the school premises.
- I also believe that discipline is necessary for the welfare of each student, as well as for the entire school. I give permission for my child's teacher and/or other agent of the school to make and enforce classroom regulations in a manner consistent with Christian principles and discipline as set forth in the Scriptures, including corporal punishment.
- Calvary Baptist Academy assumes no responsibility for injuries sustained in athletic participation, gym or P.E. classes, or other incidents over which we have no control.
- Should legal action on my child's behalf, for any reason, be taken against Calvary Baptist Academy or any employee or agency thereof, and the school or its agent not be found at fault, I agree to pay the attorney fees, damages or other costs that Calvary Baptist Academy or its agent should incur to defend itself against such action.
- I agree to the following procedure, in case of serious illness or accidental injury to the student at school: Every effort will be made to contact parents. If we are unable to reach parents, the student will be taken to the most convenient emergency room for medical treatment, if this is deemed necessary. Parents will be responsible for any bills incurred.
- This Statement of Cooperation will be in effect for as long as my children listed (or others to be enrolled) attend Calvary Baptist Academy whether in the daycare, kindergarten, elementary, middle school, or high school.
- I understand that should my marital status change, it is my responsibility to have a corrected Statement of Cooperation updated, signed, and delivered to Calvary Baptist Academy.
- The following criteria shall be followed for your child/student to enroll at Calvary Baptist Academy:
 - Application
 - Reading on grade level entering
 - Have a 2.0 GPA or higher
 - Pass LEAP Test if coming from public school
 - Pass proficiency test in reading and math
 - Have an acceptable discipline record
 - Have a 90% or better in attendance
 - Have approval of Principal and Superintendent

Both parents must sign unless there is a sole guardian:

Father's Signature _____ Date _____

Mother's Signature _____ Date _____



CALVARY BAPTIST ACADEMY

9333 Linwood Avenue
Shreveport, Louisiana 71106



Chad McDowell, Superintendent

Brenda Blue, Elementary Director

Elementary Teacher Request

“Train up a child in the way he should go, and when he is old he shall not depart from it.”
~Psalm 22:6

We, the faculty and staff of Calvary Baptist Academy, recognize and appreciate the trust that parents bestow upon us in allowing us to educate their children. We do not accept this charge lightly. Rather, we are united in our effort to ensure that all children entrusted to us benefit from a positive, nurturing, and equitable learning environment.

As we begin the registration process for the 2017-2018 school year, faculty and staff will continue to pray for guidance in making the best decisions for our students and for Calvary Baptist Academy. We ask for parents' continued support as we move forward with necessary changes for the upcoming school year.

Due to numerous factors that must be taken into consideration for student homeroom placement, teacher preference requests by parents will not be the primary reason for student placement in a particular class. Our goal must be to meet the needs of all CBA students to the best of our abilities. **Because of this change, there will be no need for parents to line up for registration prior to the morning that registration begins.**

The mission of Calvary Baptist Academy is to “connect people to Christ by providing a Biblical worldview education while encouraging students to be arrows of truth and light.”

Thank you for your continued support as we move forward in this vital ministry.

Sincerely,

Chad McDowell

Chad McDowell
Superintendent

TEACHER REQUEST Student Name _____ Grade _____

1st REQUEST _____ 2nd REQUEST _____ 3rd REQUEST _____

Phone: (318) 687-4923

Fax: (318) 687-4925

CalvaryAcademyShreveport.org

CALVARY BAPTIST ACADEMY

Financial Contract 2017-2018

This contract and agreement made by and between the Calvary Baptist Church of Shreveport, Louisiana, a Religious Corporation, hereafter referred to as The Academy, and:

Father (Print Name) _____

Mother (Print Name) _____

Additional Person Responsible for Tuition _____

Relationship to Student _____

The Academy shall and does agree to operate and/or maintain the Calvary Baptist Academy located at 9333 Linwood Avenue, Shreveport, Louisiana, for grades kindergarten through twelfth for the school year beginning in August 2017 and ending in May 2018.

It is expressly understood that students are accepted only for the entire school year or for the remainder of a school year if enrolled after the school year begins. Charges for enrollment are made for a position in the school and not for a period of attendance. Parents are held responsible for the full payment of the school year or such part of the school year as remains after late entrance.

No reduction or credit of enrollment fees will be granted if a student is expelled or suspended for cause. No other reason for reduction of fees will be granted unless The Academy in its sole discretion agrees to terminate the contract.

I have read the fees and tuition schedule and I understand that the fees and tuition, which is a part of the registration process, is non-refundable and non-transferable. I also understand that the remainder of my tuition payments is due August 1st and each month thereafter until paid in full.

I understand that report cards and student records may be withheld if the student's account is delinquent by the end of the grading period. I also understand that my child(ren) may be suspended if the account becomes delinquent. The child will not be readmitted until the account is brought up to date.

I understand that a transferring or graduating student whose parent/guardian has an outstanding financial obligation to The Academy will not receive transcripts or diploma until all financial obligations are paid in full.

Parents agree to pay all costs of collections, including reasonable attorney's fees.

I have read and agree to the terms of this financial contract.

Parents of the child(ren) named on following page desire and do enroll said child(ren) in the academy in the following manner:

_____ PLAN A – Annual payment for yearly tuition (due by August 1, 2017)

_____ PLAN B – Semester payment for tuition (due by August 1, 2017 and January 1, 2018)

_____ PLAN C – Monthly payment by bank draft or credit card for tuition
(beginning August 1, 2017 through May 1, 2018 or until the full amount of fees and tuition is paid)

****Regardless of your tuition payment method, the financial contract must be signed on the following page.***

CALVARY BAPTIST ACADEMY

Financial Contract 2017-2018 continued...

Student #1 _____ Grade _____ Annual Tuition _____

Student #2 _____ Grade _____ Annual Tuition _____

Student #3 _____ Grade _____ Annual Tuition _____

Student #4 _____ Grade _____ Annual Tuition _____

Individual Responsible for Payment _____ Phone _____

Address _____

If choosing to pay MONTHLY, please choose one of the following payment methods:

BANK DRAFT AUTHORIZATION

\$ _____ MONTHLY
*Due 1st of each month beginning August 1
continuing until balance is paid*

\$ _____ SEMESTER
Due August 1st and January 1st

CBA will draft your account on the 1st of each month unless that date falls on a holiday or weekend.
In these cases, your draft will be processed on the next business day.

Insufficient bank drafts will be resubmitted with a \$25 insufficient fee added.

Please attach voided check to this page

CREDIT CARD AUTHORIZATION

\$ _____ MONTHLY
*Taken out 1st of each month beginning August 1
continuing until balance is paid*

Please charge my _____ VISA _____ MC _____ AMEX _____ DISCOVER

Acct # _____ Exp. Date _____ CSV _____

Father's Signature

Date

Mother's Signature

Date

Signature of Person Responsible for Tuition Date
Payment if Different from Parent

Signature of Witness

Date