



Enrollment Packet

2018~2019

Registration begins
Monday, March 19, 2018

9333 Linwood Avenue Shreveport, LA 71106
318.687.4923
CalvaryCavaliers.org

*Calvary Baptist Academy is an equal opportunity educational agency employer
and does not discriminate or deny services based on race, color, national origin, sex, handicap, and/or age.*



CALVARY BAPTIST ACADEMY

General Enrollment Information 2018-2019

1. New students are considered enrolled at Calvary Baptist Academy only after all documents have been properly submitted, acceptance has been granted, and registration payment has been made.
2. Returning students will be considered enrolled at Calvary Baptist Academy only after the enrollment packet is complete and registration payment is made.
3. We must have a copy of the following documents for each student at the time of registration:
 - **Birth certificate**
 - **Immunization/health record**
 - **Social security card**
 - **School records** from any previous school(s) including standardized tests scores
4. Be sure to read all documents. All forms must be signed by both parents or guardians for registration to be considered complete.
5. High school students that have a valid driver's license must register their vehicle through the Superintendent's Office and will be assigned a parking area.
6. Kindergarten students must be five years of age on or before September 30.
7. Grade level entrance tests will be given to all new students to help ensure proper grade level.
8. Registration and Book fees are due at the time the student is registered. Classroom and additional fees are due by July 15th. If student registers after this date, all fees are due upon registration. Fees are non-refundable.
9. Students will be registered in the order that registration fees are paid. When a class becomes full, a waiting list will be started for the next class. It is important to register early.
10. Tuition must be paid annually, semi-annually, or monthly through a bank draft or recurring credit card charge.
11. Student uniforms are mandatory. One of the principle purposes of the uniform policy is to encourage students to dress modestly. In addition, uniforms provide a degree of safety. Uniforms are available at Sports World.

BUILDING CHAMPIONS OF CHARACTER

RESPECT ~ RESPONSIBILITY ~ SPORTSMANSHIP ~ SERVANT-LEADERSHIP ~ INTEGRITY

CALVARY BAPTIST ACADEMY

Fees & Tuition Schedule 2018-2019

REGISTRATION & BOOK FEES

***Due at time of registration**

\$200 discount if registered by April 11th

\$100 discount if registered by April 30th

Kindergarten: \$435

1st – 6th Grade: \$510

7th – 8th Grade: \$550

9th – 12th Grade: \$570

CLASSROOM & ADDITIONAL FEES

***Due by July 15, 2018**

CLASSROOM FEES

K5 – 6th Grade - \$295

7th – 8th Grade - \$260

9th – 12th Grade - \$280

On-campus Security Officer Fee: \$100/family

Senior Graduation Fee: \$100/student

STUDENT YEARLY TUITION

GRADE	TUITION	# OF STUDENTS	TOTAL
Kindergarten – 3 rd Grade	\$5,150	X	\$
4 th – 6 th Grade	\$5,350	X	\$
7 th – 8 th Grade	\$5,850	X	\$
9 th – 12 th Grade	\$6,350	X	\$
TOTAL ANNUAL FAMILY TUITION =			\$
Multiple Student Discount (10% OFF for 2 students; 15% OFF for 3 or more students)			\$
Calvary Baptist Church Active Member Discount (\$150 OFF per family)			\$
Annual Payment Discount (\$500 discount per family if tuition paid in full by August 5)			\$
Semester Payment Discount (\$150 discount per family if paid by August 5 & January 5)			\$
TOTAL DISCOUNTS =			\$
TOTAL ANNUAL FAMILY TUITION WITH DISCOUNTS =			\$

Monthly payments (10 payments August 1 – May 28) can be made by AUTOMATIC BANK DRAFT or RECURRING CREDIT CARD. A credit card processing fee of \$10/month will be collected from credit card users. Insufficient bank drafts will be resubmitted with a \$25 insufficient fee added. Delinquent accounts will be charged a \$50/month finance fee.

CALVARY BAPTIST ACADEMY

Application for Enrollment 2018-2019

Application Date _____

Grade Entering _____

Student's Name _____
Last First Middle Preferred Name

Date of Birth _____ Gender _____ Race _____ SSN _____

Address _____

Email Address _____

With whom does the student reside? _____

ParentsWeb Access	Financially Responsible
Mother/Guardian _____	Father/Guardian _____
Cell Phone _____	Cell Phone _____
Employer _____	Employer _____
Work Phone _____	Work Phone _____
Email Address _____	Email Address _____
Stepfather (if applicable) _____	Stepmother (if applicable) _____
Cell Phone _____	Cell Phone _____
Employer _____	Employer _____
Work Phone _____	Work Phone _____
Email Address _____	Email Address _____
Address _____	Address _____

ParentsWeb Access	Financially Responsible
Mother/Guardian _____	Father/Guardian _____
Cell Phone _____	Cell Phone _____
Employer _____	Employer _____
Work Phone _____	Work Phone _____
Email Address _____	Email Address _____
Stepmother (if applicable) _____	Stepfather (if applicable) _____
Cell Phone _____	Cell Phone _____
Employer _____	Employer _____
Work Phone _____	Work Phone _____
Email Address _____	Email Address _____
Address _____	Address _____

Note: If you have any special arrangement concerning custody, finance, reporting of grades or any other pertinent information that the school needs, please list this on a separate sheet and attach it to this application.

Local emergency contact (other than parent) _____

Phone _____ Relationship to student _____

Physician Name _____ Phone Number _____

Does the student have any allergies? _____

Does the student have any medical or mental conditions of which we should be aware? _____

Does the student have an IEP or require any academic accommodations? _____

Last school Attended _____ City/State _____

Has the student ever failed a grade? _____ If so, why? _____

How many children in family? _____ Children's names/ages _____

Church attending now _____ Member? _____ Attend Regularly? _____

CALVARY BAPTIST ACADEMY

Statement of Cooperation 2018-2019

In signing this form, we the undersigned, realize and agree to the following stipulations:

1. This Statement of Cooperation will be in effect for as long as my children listed (or others to be enrolled) attend Calvary Baptist Academy.
2. I give Calvary Baptist Academy permission for my child to take part in all school activities including bus trips, sports activities, and school-sponsored trips away from the school premises.
3. I believe that discipline is necessary for the welfare of each student, as well as for the entire school. I give permission for my child's teacher and/or other agent of the school to make and enforce classroom regulations in a manner consistent with Christian principles and discipline as set forth in the Scriptures. I understand that any corporal punishment will only be enforced by the Superintendent, Principal or Assistant Principal after parent notification.
4. Calvary Baptist Academy assumes no responsibility for injuries sustained in athletic participation, gym or P.E. classes, or other incidents over which we have no control.
5. Should legal action on my child's behalf, for any reason, be taken against Calvary Baptist Academy or any employee or agency thereof, and the school or its agent not be found at fault, I agree to pay the attorney fees, damages or other costs that Calvary Baptist Academy or its agent should incur to defend itself against such action.
6. I agree to the following procedure, in case of serious illness or accidental injury to the student at school: Every effort will be made to contact parents. If we are unable to reach parents, the student will be taken to the most convenient emergency room for medical treatment, if this is deemed necessary. Parents will be responsible for any bills incurred.
7. I understand that should my marital status change, it is my responsibility to have a corrected Statement of Cooperation updated, signed, and delivered to Calvary Baptist Academy.
8. I/We and/or the student hereby authorize the school and their legal representatives and assigns, the irrevocable and unrestricted right to use and publish video or photographs of me/us or my student, which may be included in any editorial, trade, advertising or other medium at the sole discretion of Calvary Baptist Academy without restrictions.
9. I/We and/or the student hereby authorize the school and their legal representatives and assigns, the irrevocable and unrestricted right to transport students during assigned field trips, after school activities, and/or any other school related activities and do not hold Calvary Baptist Academy liable for any accidents and/or injuries that may occur.
10. The following criteria shall be followed for your child/student to enroll at Calvary Baptist Academy:
 - Completed Application
 - Have a cumulative GPA of 2.5 or higher
 - Have Satisfactory Standardized Tests Scores
 - Reading on grade level entering
 - Acceptable attendance and discipline record
 - Have approval of Principal and/or Superintendent

Both parents must sign unless there is a sole guardian.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

CALVARY BAPTIST ACADEMY

Financial Contract 2018-2019

This contract and agreement made by and between the Calvary Baptist Church of Shreveport, Louisiana, a Religious Corporation, hereafter referred to as The Academy, and:

Father (Print Name) _____

Mother (Print Name) _____

Additional Person Financially Responsible _____

Relationship to Student _____

The Academy shall and does agree to operate and/or maintain the Calvary Baptist Academy located at 9333 Linwood Avenue, Shreveport, Louisiana, for grades kindergarten through twelfth for the school year beginning in August 2018 and ending in May 2019. It is expressly understood that students are accepted only for the entire school year or for the remainder of a school year if enrolled after the school year begins.

For students withdrawing after June 1st, families will be responsible for a withdrawal fee of 20% of the annual tuition (minus any applicable discounts). For students withdrawing after the first day of school, families will be responsible for tuition prorated over the 10-month school year for the number of months the student was enrolled, including the month of withdrawal, plus a withdrawal fee of 20% of the remaining annual tuition (minus any applicable discounts).

For any of the following reason, families withdrawing will not be assessed the withdrawal fee and will be refunded the unused portion of tuition (additional documentation may be required for the school's approval):

- The family is moving more than 30 miles away from Calvary Baptist Academy
- The student is unable to attend Calvary Baptist Academy due to medical reasons

Families will be assessed a 50% withdrawal fee on remaining tuition (minus any applicable discounts) if the student is expelled, suspended, or receives a withdrawal recommendation for cause from CBA's Administration. Family is responsible for tuition already paid, including month of withdrawal, plus 50% of the remaining annual tuition (minus any applicable discounts).

I have read the fees and tuition schedule and I understand that both are a part of the registration process and ongoing enrollment. All fees are non-refundable, and the annual tuition is addressed above. I understand tuition payments is due on date(s) I have selected and each month thereafter until paid in full. If the account becomes delinquent, I understand that all students in the family may not participate in extracurricular activities and all trips regardless if infraction occurs after an activity/season has begun. Furthermore, I understand school records will not be released until the outstanding balance is paid in full and RenWeb account will be deactivated. If delinquent account isn't paid in full, I understand my student(s) may be suspended.

Parents agree to pay all costs of collections, including reasonable attorney's fees.

I have read and agree to the terms of this financial contract.

Parents of the student(s) named on the following page desire and do enroll said student(s) in the academy in the following manner:

PLAN A - Annual payment for yearly tuition (Due by August 5, 2018)

PLAN B - Semester payment for tuition (Due by August 5, 2018 and January 5, 2019)

PLAN C - Monthly payment by bank draft or credit card for tuition (August 2018-May 2019)

Regardless of your tuition payment method, **the financial contract must be signed on the following page.*

CALVARY BAPTIST ACADEMY

Financial Contract 2018-2019

New Information

Church Member

Date _____

Parent(s) Names:

Name _____ Email _____ Phone _____

Address _____

Name _____ Email _____ Phone _____

Address _____

Individual Responsible for Payment:

Check here if same as above.

Name _____ Email _____ Phone _____

Address _____

Children:

Name _____ Grade _____ Annual tuition \$ _____

Name _____ Grade _____ Annual tuition \$ _____

Name _____ Grade _____ Annual tuition \$ _____

Name _____ Grade _____ Annual tuition \$ _____

Payment Options:

Monthly

Semi Annually

Annually

Bank Draft 1st 10th 15th 1st /15th

Name on Account _____

(PLEASE ATTACH VOIDED CHECK) Routing # _____ Account # _____

*Insufficient bank drafts will be resubmitted with a \$25 NSF fee added.

Credit/Debit Card Monthly Bimonthly Biweekly Date(s) _____

Name on Account _____

Visa

MC

Discover

AMEX

Card number _____ exp. date _____ CSV code _____ billing zip code _____

*All card payments will be submitted with a \$10 monthly usage fee.

Signature

Date

Signature

Date

OFFICE USE ONLY

Notes: _____

Registration Fees \$ _____

Discounts MC CM PIF S FA EMP Self Pay First month paid

Draft amount per payment \$ _____ Start Date _____ Initials _____ Date _____