



Enrollment Packet

2021~2022

Registration begins
Monday, March 15, 2021

9333 Linwood Avenue Shreveport, LA 71106
318.687.4923
CalvaryCavaliers.org

*Calvary Baptist Academy is an equal opportunity educational agency employer
and does not discriminate or deny services based on race, color, national origin, sex, handicap, and/or age.*





CALVARY BAPTIST ACADEMY



Enrollment Information 2021-2022

1. New students are considered enrolled at Calvary Baptist Academy only after all documents have been properly submitted, acceptance has been granted, enrollment contract has been signed and registration payment has been made.
2. We must have a copy of the following documents for each student to make an admissions decision:
 - **Birth certificate**
 - **Immunization/health record**
 - **Social security card**
 - **School records** from any previous school(s) including attendance, discipline, most recent report card and standardized tests scores
3. Be sure to read all documents. You can call the school office at (318) 687-4923 if you have any questions. All forms must be signed by parent/s or guardian and registration fees paid for the enrollment to be complete
4. High school students that have a valid driver's license must register their vehicle through the School Office and will be assigned a parking area.
5. Kindergarten students must be five years of age on or before September 30.
6. Grade level entrance tests may be given to all new students to help ensure proper grade placement.
7. Students will be registered in the order that enrollment contracts are signed and registration fees are paid. When a class becomes full, a waiting list will be started for the next class. It is important to register early.
8. Tuition payments may be made annually, semi-annually, or monthly through a bank draft or recurring credit card charge. Each family is **required** to have bank draft or credit card information on file.
9. Student uniforms are mandatory and are available at Sports World. The office can provide the proper uniform for your student's grade level.

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CALVARY BAPTIST ACADEMY

Application for Enrollment 2021-2022

Application Date _____

Grade Entering _____

Student's Name _____
Last First Middle Preferred Name

Date of Birth _____ Gender _____ Race _____ SSN _____

Address _____

Email Address _____

With whom does the student reside? _____

ParentsWeb Access	Financially Responsible
Mother/Guardian _____	Father/Guardian _____
Cell Phone _____	Cell Phone _____
Employer _____	Employer _____
Work Phone _____	Work Phone _____
Email Address _____	Email Address _____
Stepfather (if applicable) _____	Stepmother (if applicable) _____
Cell Phone _____	Cell Phone _____
Employer _____	Employer _____
Work Phone _____	Work Phone _____
Email Address _____	Email Address _____
Address _____	Address _____

ParentsWeb Access	Financially Responsible
Mother/Guardian _____	Father/Guardian _____
Cell Phone _____	Cell Phone _____
Employer _____	Employer _____
Work Phone _____	Work Phone _____
Email Address _____	Email Address _____
Stepmother (if applicable) _____	Stepfather (if applicable) _____
Cell Phone _____	Cell Phone _____
Employer _____	Employer _____
Work Phone _____	Work Phone _____
Email Address _____	Email Address _____
Address _____	Address _____

Note: If you have any special arrangement concerning custody, finance, reporting of grades or any other pertinent information that the school needs, please list this on a separate sheet and attach it to this application.

Local emergency contact (other than parent) _____

Phone _____ Relationship to student _____

Physician Name _____ Phone Number _____

Does your student have any allergies? _____

Does your student have any medical or mental conditions of which we should be aware?

Does your student have an IEP or require any special accommodations? Yes No

Last school Attended _____ City/State _____

Has the student ever failed a grade? _____ If so, why? _____

How many children in family? _____ Children's names/ages _____

Church attending now _____ Member? _____ Attend Regularly? _____



CALVARY BAPTIST ACADEMY



K - 12 Fees & Tuition Schedule 2021-2022

Registration & Academic Fees

**Due at time of registration*

\$200 discount if registered by April 7th

\$100 discount if registered by April 30th

K5 - 12th Grade: \$700

On-Campus Security Officer Fee: \$100/family

Additional Fees

**Due by July 15, 2020*

K5 - 6th Grade: \$150

7th - 8th Grade: \$200

9th - 12th Grade: \$250

Senior Graduation Fee: \$100/student

STUDENT ANNUAL TUITION

GRADE	TUITION	# OF STUDENTS	TOTAL
Kindergarten	\$5,350	X	\$
1 st - 6 th Grade	\$5,500	X	\$
7 th - 8 th Grade	\$5,950	X	\$
9 th - 12 th Grade	\$6,450	X	\$
TOTAL ANNUAL FAMILY TUITION =			\$
Multiple Student Discount (<i>10% off for 2 students; 15% off for 3 or more students</i>)			\$
Calvary Baptist Church Active Member Discount (<i>\$250 off per family</i>)			\$
Active Duty Military and First Responder Discount (<i>\$250 off per family</i>)			\$
Annual Payment Discount (<i>\$500 discount per family if tuition paid in full by August 3</i>)			\$
Semester Payment Discount (<i>\$150 discount per family if paid by August 3 & January 4</i>)			\$
TOTAL DISCOUNTS =			\$
TOTAL ANNUAL K - 12 FAMILY TUITION WITH DISCOUNTS =			\$

**CBA may ask for verification of active church membership and military/first responder credentials to receive discount*

Tuition is drafted monthly (August - May) for 10 months. Payments are required to be made by **Automatic Bank Draft** or **Recurring Credit Card**. This information must be on file for student(s) to be fully enrolled in school. All fees must be paid by the first day of school. If for some reason fees are unpaid, CBA reserves the right and will draft the balance to bank account or credit card on file.

A credit card processing fee of \$10/month will be collected from credit card users. Insufficient bank drafts will be resubmitted with a \$25 insufficient fee added. Delinquent accounts will be charged a \$50/month finance fee.

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Financial Information 2021-2022

New Information

Church Member

Date _____

Parent(s) Names:

Name _____ Email _____ Phone _____

Address _____

Name _____ Email _____ Phone _____

Address _____

Individual Responsible for Payment:

Check here if same as above

Name _____ Email _____ Phone _____

Address _____

Children:

Name _____ Grade _____ Annual tuition \$ _____

Name _____ Grade _____ Annual tuition \$ _____

Name _____ Grade _____ Annual tuition \$ _____

Payment Options:

____ Monthly ____ Semi Annually ____ Annually

Bank Draft ____ 1st ____ 10th ____ 15th ____ 1st / 15th

Name on Account _____

(PLEASE ATTACH VOIDED CHECK) Routing # _____ Account # _____

*Insufficient bank drafts will be resubmitted with a \$25 NSF fee added.

Credit/Debit Card ____ 1st ____ 10th ____ 15th ____ 1/15th Biweekly Other _____

Date _____

Name on Account _____

____ Visa ____ MC ____ Discover ____ AMEX

Card number _____ exp. date _____ CSV code _____ billing zip code _____

*All card payments will be submitted with a \$10 monthly usage fee.

Signature

Date

Signature

Date

OFFICE USE ONLY

Notes:

Registration Fees \$ _____

Discounts MC CM PIF SEM EMP S FA - Total _____ Self Pay

1st 10th 15th 1/15th BiW Other _____ Draft amount per payment \$ _____ Start Date _____



CALVARY BAPTIST ACADEMY



CONTINUOUS ENROLLMENT CONTRACT

This CONTINUOUS ENROLLMENT CONTRACT ("Contract") is made by and between Calvary Baptist Academy (the "School"), and the parent(s) or legal guardian(s) (individually and collectively, the "Parent/s") of _____ ("Student"). All persons signing this Contract are jointly and severally liable for the tuition and fees set forth herein.

The Parent/s's signature on this Contract evidences Parent/s's understanding and agreement to the following terms:

1. Enrollment: The Parent/s understand and agree that an intent of this Contract is to provide for a continuing academic relationship until Student graduates from the School or the Contract is terminated, whichever first occurs. Accordingly, the initial term of the Contract shall be for the 2021-2022 school year and shall renew automatically for each successive school year until graduation from the School, unless or until this Contract is terminated by the School or written notice of termination from Parent/s is received by the Director of Admissions on or before May 1st of each year. Simply stated, if Student will *not* be returning to the School for the following school year, the Director of Admissions must receive a written notice from the Parent/s about that decision by May 1st of the then-current school year. Any failure to timely provide such notice shall result in the Parent/s being obligated to pay full amount of Student's fees and can be subject to having to pay entire tuition for the subsequent school year.

2. Registration fees and tuition: Student/s fees will be charged and payable in two monthly drafts (June and July) for the subsequent school year if Parent/s didn't submit written notice to Director of Admissions of their withdrawal decision by May 1st and/or made payment of fees or made other written arrangements of payment on or before May 31st. Each account that doesn't choose to pay tuition annually or by semester will be drafted for 10 consecutive months (August - May).

3. Tuition obligation: Parent/s acknowledge the School must prepare its budget for the school year based upon the number of students enrolled for that school year. Parent/s also acknowledge the School must commit to undertake certain obligations for the school year prior to the commencement of that school year, and those obligations include, but are not limited to, employment contracts with faculty and staff. Parent/s further understand that, consequently, the obligation to pay all charges for the full Academic Year is unconditional. No portion of such charges, whether paid or outstanding, will be refunded or canceled due to the subsequent absence or withdrawal of Student after the termination deadline. The School's Refund Policy for Withdrawal of a Student will only apply in the limited circumstances outlined as follows:

- The family is required by a third-party employer to move more than 40 miles from the CBA campus
- The family's primary wage earner is terminated by a third-party employer
- The death of the student, parent, or sibling

4. Termination procedures: Parent/s may terminate this Contract by submitting a written termination notice to the Director of Admissions by May 1st for the subsequent school year. The termination notice must be (a) submitted on the School's Termination Form, which can be obtained from the Director of Admissions, and (b) received by the Director of Admissions on or before May 1st. If such termination notice is timely received, Parent/s will be relieved of all tuition and fees that would have come due after the termination date for subsequent school years.

5. Incidentals: Parent/s understand certain fees, including but not limited to such things as textbooks, spirit items, field trips and/or other educational opportunities, etc. can be applied throughout the year and if not paid within 14 days, charges shall be charged to account and Parent/s agree to pay these fees within fourteen days of charges being applied.

6. School Rules: Student's enrollment at the School is subject to the general statements, rules, regulations, conditions, and financial terms contained in the School's Parent-Student Handbook and other published documents, which may be amended from time to time. Parent/s acknowledge that Parent/s and Student must abide by such School rules and guidelines.

7. Support: The Parent/s understand and support the Christian philosophy to which the School is committed and its methods, objectives, and policies, including moral, academic, behavioral, dress, conduct, and disciplinary standards. Parent/s further assume the responsibility for parental monitoring of the Student's education; for being an encourager; for keeping in regular contact with Student's teachers; and to attend mandatory meetings that may be called by the School.

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8. Termination of Student’s attendance: The School reserves the right to suspend or dismiss any student for reasons set forth in the Parent-Student Handbook or for reasons that the School Administration considers detrimental to the School community.

9. Payment and late fees: Parent/s understand and agree that a Late Charge may be added for any delinquent payment.

10. Default of payment: In the event of default (default being 60 days past due), the School has the right to prohibit Student from participating in extracurricular activities and/or attending any classes until payment is made or other acceptable arrangements are made with the School. No tuition refund or credit will be given for suspended days. Further, as to any account more than 90 days in arrears, the School reserves the right to accelerate the total unpaid balance of tuition and fees due under any selected payment plan. Grades or transcripts will not be released until the Parent/s account is current. Additionally, the Parent/s agree to pay reasonable attorney fees and court costs associated with any action to enforce this Contract.

11. School communication: Parent/s understand and agree that family information, including names, email addresses, home addresses, and telephone numbers of Parent, Student, and other children in attendance at the School, will be made available to School employees and volunteers for internal communication purposes.

12. Photos/Videos consent: Parent/s understand and agree that photos and videos of the Student may be taken throughout the year and published through different mediums including but not limited to websites, social media pages, news bulletins, and billboards.

13. Medical authorization: The School has permission to provide emergency medical care or treatment to Student. Parent/s agree to indemnify and hold the School and its officers, directors, employees, and agents harmless from any cost, liability, or expense arising from medical care or transportation provided to Student. In the event of an accident or emergency, Parent/s authorize the School authorities to take Student to any available doctor or hospital. As required by law, the Parent/s agree to provide updated immunization records each year to the School.

14. Student’s satisfactory completion of current school year: The School requires each student to make measurable and acceptable academic progress toward the requirements for promotion and graduation. In the event Student fails to make demonstrable academic progress, the School reserves the right to dismiss Student or to withhold the offer of enrollment for the following academic year. The School reserves the right to screen my student as needed for developmental concerns. In the event an offer of enrollment is denied after the termination deadline, registration fees will be credited or refunded. In the event the account for the current school year is not paid in full, the registration fees will be applied to outstanding tuition and/or other fees.

15. Force majeure: Parent/s understand that the duties and obligations of the School under this Contract may be suspended immediately without notice during all periods that the School is closed because of force majeure events including, but not limited to, fire, acts of God, war, governmental action, terrorism, epidemic, pandemic or any other event beyond the School’s control. If such an event occurs, the School’s duties and obligations in this Agreement may be suspended or postponed until such time as the School, in its sole discretion, may safely re-open. Parent/s further acknowledge and agree that the sole remedies for a force majeure event are, at the sole discretion of the school, future service delivery, if and when possible, or remote learning, and that Parent/s obligations under this contract will continue. No portion of any amounts paid or outstanding will be refunded or cancelled if the School is closed or is unable to provide classes, instruction, or other services to the extent that such closing or inability has been caused by force majeure. Any failure or delay in the performance of the School because of force majeure will not relieve the undersigned of their obligations to pay any amounts owed under this contract.

By signing below the Parent/s agree to be bound by the terms and conditions expressed herein effective as of date signed:

Parent/guardian signature

Parent/guardian signature

Parent/guardian name

Parent/guardian name

Date

Last four digits SS#

Date

Last four digits SS#

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